



Briercliffe with Extwistle Parish Council

Tuesday, 17th April 2018

Present: Councillor Dack (in the Chair), Councillors Bailey, Frost, Hawkes, Higham, Kelly, Lishman, Royle and Vincent.

Others: Steve Watson (Clerk), Michael Greenwood (Lengthsman) plus 5 residents.

Councillor Dack opened the Parish Council Meeting and welcomed everyone.

Agenda

Actions Cllr
by Clerk Support

Parish Council Agenda

17/18/124 Parish Council Election Update

It was noted that there were fewer nominations than positions on the Councillor and therefore all nominated Councillors were elected unopposed.

17/18/125 Apologies for absence

All Councillors were present

17/18/126 Declarations of Interest / Code of Conduct

There were no Declarations of Interest.

17/18/127 Formally adjourn the meeting to allow for public participation

RESOLVED: That the meeting is adjourned to allow for Public Participation.

(a) Calico Proposals Royal Court

Calico provided a written report that was read out at the meeting.

(c) Public Questions

There were no Public questions submitted in advance.

(d) Public Questions at the Chair's discretion

A resident reported a problem with rats around the collapsed sewer on Burnley Road. The Borough Council are to be notified. There were no further questions.

Report Rats RF

(e) Police Report

There was no Police report.

(e) County Council Report

There was no County Council report, the County Councillor attended later and provided a short report.

(f) Borough Council Report

The Borough Councillors reported that the lane to Musty Halgh has been cleared and the fly-tipping has been removed. A meeting has been held with highway officers regarding the wall to Lane Bottom, The damage caused by a car is to be repaired with insurance money, and the remainder will be capped with concrete slabs later in the year. An industrial fly-tip has been reported.

(g) Gala Update

Streetscene have offered to provide bins and clean up after the event, Queen Street Mill re-opening is being planned for the gala day. The Borough Councillors have provided £1,000 Ward Opportunity Fund for the Gala.

17/18/128 Formally reconvene the Parish Council Meeting

RESOLVED: That the meeting is formally reconvened for Parish Council Business

17/18/129 Minutes of the last meeting

The minutes of the last meeting held on 19th March 2018 were submitted for approval as a correct record.

RESOLVED: That the minutes of the Briercliffe with Extwistle Parish Council meeting on the 19th March 2018 are approved as a correct record.

17/18/0130 Matters outstanding from the minutes

There were no matters outstanding.

17/18/131 Clerk's Report including Administration – for information only

There was no correspondence.

17/18/132 Updates and Reports (for information only)

Members of the Council

Councillor Higham is still working on the new data protection rules, Councillor Vincent advised that a decision on the Heritage grant is due on the 2nd July. Contaminated water by the football hut has been reported to the Environment

Agency. The Kiddie Chaos lease needs to be chased and the tenant is to be approached for this year's rent. A new rent letter is to be sent to a new tenant and a garage tenant has paid twice. Lease SD

Community Centre Update

A fire extinguisher has been stolen from the kitchen and 2 empty filing cabinets are available.

Website

Website statistics were available, with 152 unique visitors and 420 page views.

Newsletter

The newsletter has been delivered, it was agreed it looked very good and was very informative.

Heritage Items

There was too much information for the boards and a meeting is due to finalise the content.

17/18/133 Finance

| | | | |
|--|------------------------------------|-----------|---------|
| 1. Accounts to be approved for payment. Additional bills included. | | | |
| 1 | Clerk Salary | £404.21 | SO PAID |
| 2 | HMRC Clerk Tax | £101.05 | 001353 |
| 3 | Greenwoods Lengthsman Invoice | £460.00 | 001354 |
| 4 | Briercliffe Community Centre | £120.00 | 001355 |
| 5 | Allotment Tenant part refund | £14.16 | 001356 |
| 6 | CVS | £15.00 | 001357 |
| 7 | Nu-Age Newsletter | £440.00 | 001358 |
| 8 | Scribe | £308.40 | 001359 |
| 9 | P3 Computers | £190.80 | 001360 |
| 10 | Briercliffe Festival (WOF Funding) | £1,000.00 | 001361 |

RESOLVED: The bills outlined above are paid.

| | | |
|--------------------|---------------|------------------|
| 2. Income Received | | |
| 2.1 | Bank Interest | £0.12 |
| 2.2 | Garages | £775.81 |
| | TOTAL | £4,413.43 |

| | | |
|---|------------------|-------------------|
| 3. Bank Balances to 31 st March 2018 | | |
| ▪ | Current a/c – | £ 3,230.60 |
| ▪ | Deposit a/c – | £ 2,293.45 |
| ▪ | Petty Cash - | £ 79.38 |
| ▪ | Facebook Boost - | £ 100.00 |
| ▪ | Garages - | £ 3,294.35 |
| | Total | £ 8,997.78 |

The budget monitoring report, petty cash report and bank reconciliations were circulated.

RESOLVED: That the bank balances, budget monitoring report, petty cash report and bank reconciliations are noted.

The Annual Statement of Accounts was noted.

16/17/134 To receive reports from Committees and consider the Recommendations

1. *Allotments Committee*

The Allotment Committee Minutes of the 3rd April were noted and the recommendation contained within were approved. It was agreed to prioritise the drainage and pathways for the new allotments and full estimates for the work are to be sought as only partial estimates are available. The work is to be done as a project separate from the Lengthsman contract and approved at the May Allotment meeting.

The first priority for Allotment days is perimeter fencing including Hawthorn hedgerows as indicated by allotment tenants at the April meeting up to a maximum of 17 Allotment days in total. (£1,995). The second priority is asbestos removal which could be supplied by a licensed remover and funded from the Allotment maintenance budget up to a maximum of the budget.

RESOLVED: That the above priorities are approved up to the maximum of the budget.

It was noted that posts are available if tenants wish to repair perimeter fences themselves. The fence at the landslip is to be considered for a change of designation to a perimeter fence.

2. *Planning Committee*

There was no further report.

3. Finance and Strategic Planning Committee

There was no report.

4. Lengthsman Committee

The next meeting is due to be held following the Council meeting. Lengthsman lists have been circulated.

County Councillor Cosima Towneley attended the meeting.

16/17/135 To receive reports from Working Groups – for information only

1. *Planning Working Group (excluding planning applications) -*

There was no further report

2. *Community Involvement Working Group*

The Community Involvement Working Group is waiting for a decision on the grant application.

4. *Newsletter Working Group*

The item was discussed earlier.

5. *Finance working group*

The Group has no met.

6. *Strategic Planning working group*

The Group has no met.

16/17/136 Matters identified for future consideration

There were no matters identified.

A list of questions following a meeting of allotment tenants was read out and answers provided. It was agreed to have an agenda item of a compromise for dogs on the allotments on one pen only to be discussed at the next meeting.

County Councillor Cosima Towneley reported that Queen Street Mill is due to re-open 3 days a week whilst negotiations continue with an organisation to run it in the future. A Friends of Queen Street Mill is to be set up and it was noted that only Councillor Frost remained from the original group.

16/17/137 It was agreed that the next meeting of the Parish Council will be held on Tuesday 15th May, 2018 to immediately follow the Planning Committee at 7:30pm.